

4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT**Supplier Address**Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
Hortons Way  
WESTERHAM  
Kent TN16 1BT  
Fax: 01959563034  
Tel: 01959560500**Shipping Address**Ms Sue Hiscocks  
West London NHS Trust  
Communications Department  
Trust HQ, 1 Armstrong Way  
Isleworth  
Southall  
UB2 4SA  
United Kingdom  
Tel:020 8354 8354  
Ref:000078687**Purchase Order No.** 2234139L1/DM-1071994**Vendor No.** DM4915**Account Rep.** Ethan Davis (0161 850 3473)**Order Date** 12 March 2019**Administrator** Una Ward (0161 375 1514)**Issued By** 4imprint Direct Ltd

Item		100% Cotton Promotional Shopper			Colours (base,trim): Cream, Cream	
Quantity	Item #	Description	Unit £	Cost £		
500	B8809 LEYBOURNE	100% Cotton Promotional Shopper	0.4600	230.00		
1	Set-Up Charge	Screen Charge	15.0000	15.00		
				245.00		

<u>Must Ship By</u>	<u>If order received by</u>	<u>Per agreement with</u>	<u>Carrier, service</u>
n/a	12 March 2019	n/a	See below

Supplier InstructionsArtwork InstructionsProduct Colour (Base, Trim): Cream, Cream  
Branding Location: Front  
Branding Colours: Pantone 513C Purple.  
Special instructions: Price includes a 1 colour print to 1 side of the bag, ask about printing to both sides (costs extra).  
Material: 5oz Cotton.  
Dimensions: 380 x 420mm.  
Print area: 225 x 260mm.

Ready to ship in : 5 business days \*.

\* Excludes art preparation time.

**Shipment Details**

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Ship to	Quantity	Must Ship	Carrier, service	Reach Destination By
Address as above.	500	n/a	DPD Standard Service	20 March 2019

- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.