

**Supplier Address**

Bagco Limited  
Unit 3, Churchill Court  
Hortons Way  
Westerham, Kent  
TN16 1BT  
United Kingdom

**Delivery Address**

Helen Eastwood  
Bath Spa University  
Institute for Education  
Main House MH.202  
BATH SPA UNIVERSITY  
Newton Park, BATH  
BA2 9BN  
United Kingdom

# Purchase Order

**Purchase Order No.** 16659  
**Date** 07/03/2019  
**Delivery Date** 21/03/2019

**Account Manager** Martin Janik  
**E-mail** Mjanik@rocketproducts.co.uk

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Promo	<b>RIME 2019 TOTES</b>	200	1.47	294.00
	ORDER 16659RMC - Bath Spa University - Cotton shopper bag			
	RIME 2019 TOTES			
	QUANTITY: 200 UNITS			
	BAG - GROOMBRIDGE 100Z COTTON CANVAS IN NATURAL REF: B8889			
	SUPPLIER COSTS: UNIT @ £1.20 + £0.27, ORG @ £25.00AND DEL @ £16.00			
	ARTWORK IS ATTACHED - JUST NEED THIS UPDATED TO READ 2019			
	BLUE PRINT TO BE: Slate Blue: PMS 533 CMYK 92/80/43/40 RGB 34/49/78 HEX #22314E			
	PLEASE SEND ARTWORK PROOF FOR APPROVAL			
	Deliver directly to customer under strict plain cover ASAP.			
	THANKS			
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	16.00	16.00
<b>Subtotal</b>				335.00
VAT 20%				67.00
<b>Total</b>				402.00

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Delivery Terms	1-2 Weeks			
Reference	Please note our PO number: "16659", and quote it on your invoices. Failure to do this could well result in delayed payment.			