



## Purchase Order

### Supplier Address

Customer Services  
Bagco Limited  
Unit 3  
Churchill Court  
Kent  
Westerham  
TN16 1BT  
United Kingdom

### Delivery Address

Lynsey DeSouza  
Sterling Relocation Ltd  
Hallmark House  
Rowdell Road  
NORTHOLT  
UB5 6AG  
United Kingdom

**Purchase Order No.** 310792-416918  
**Date** 07/03/2019

**Contact** Katy O'Callaghan  
**Telephone** +44-1440-750118  
**E-mail** Katy@screenworks.co.uk

### We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
CARRIAGE	Carriage	1	10.00	10.00

**Subtotal** 10.00

VAT 20% 2.00

**Total** 12.00

**Delivery terms** Next Working Day

**Delivery type** DPD Standard Next Day

**Reference** **Please ensure you quote our PO number: "310792-416918" on your invoices.**  
**Failure to do this could result in delayed payment.**

**Fulfilment** If you are unable to fulfill any of the products from the above order, please could you notify us immediately. Please note, should any prices on your invoice not correspond with those on our purchase order, your invoice may be held by our accounts department and payment may be delayed.