

Unit 40,
Basepoint Business Centre,
Metcalf Way, Crawley,
West Sussex, RH11 7XX

T 01293 773 221
www.latchamdirect.co.uk

FOLLOW US  

Purchase Order

S.
BAG Co Limited
Sales Office Unit 3 Churchill Court
Hortons Way
WESTERHAM
Kent
TN16 1BT

<u>Order No</u>	02/062258/
<u>Your Ref</u>	152609
<u>Customer's Ref</u>	Kerry Wood
<u>Our Stock Ref</u>	BPS CONF SHOPPER

26 February 2019

Please supply the following goods :-

<u>Description</u>	BPS/CONF BLACK cotton shopper BPS006
<u>Quantity</u>	2,000

Product Name: Sandgate 7oz Cotton Canvas Tote Bag - /black

Description: 100% Cotton Dyed Canvas Long Handle Bag with Gusset (60CM) 380x100x420mm
Black bag printed one colour white to one side

Please can all paperwork and delivery notes have this code: CGL/BPS006 BPS Conference Shopper

Split delivery 1,000 to Latcham Direct Bristol, 1,000 to BPS Leicester FAO Kerry Wood

Deliveries to Latcham Bristol address MUST be booked in, failure to do so will result in goods being turned away. Telephone this number and ask for goods in: 0117 311 8200

Any problems, call Emma on 01293 773221 who will arrange.



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Repeat Job

This is an exact repeat of your job reference 94327. Our job reference 02/051403/.

Quantity

Price

2,000 Bag £1.398 Each (Plus VAT)

Deliver To

Latcham Direct
1 Western Drive
Hengrove
BRISTOL
Avon BS14 0AF
Contact: Emma Martin
Quantity: 1,000
Del date: 08/03/2019

British Psychological Society
St Andrews House
48 Princess Road East
LEICESTER
Leicestershire LE1 7DR
Contact: Kerry Wood
Quantity: 1,000
Del date: 08/03/2019

In response to waste packing regulations CGL insist on it's palletised goods being delivered on recycled pallets.

Please label boxes with CGL labels supplied and supply ten finished samples to CGL at the above address following completion of order.

The samples must be representative of the final completed job. **Set up sheets must not be used as samples or sent to our customers.**

Our order number must be quoted in FULL on all correspondence.

Failure to do the above will delay payment.

Emma Martin
emma.martin@latchamdirect.co.uk