



for all your corporate branded products 020 8722 0240

Everything Corporate Ltd  
 Fitzalan House, 70 High St,  
 Ewell, Surrey, KT17 1RQ  
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 f: 020 8287 2606  
 e: [accounts@everythingcorporate.com](mailto:accounts@everythingcorporate.com)

## Purchase Order

Sales .  
 Bag Co Ltd  
 Unit 3, Churchill Court  
 Hortons Way  
 Westerham  
 Kent  
 TN16 1BT  
 United Kingdom

**Date:** 22 February 2019  
**Purchase Order No:** 67702/1  
**Account Executive:** Helen Sandy  
**Tel:** +44 2087 220 240  
**Email:** [helen@everythingcorporate.com](mailto:helen@everythingcorporate.com)  
**Supplier Tel:** +44 1959 560500  
**Supplier Email:** [sales@bag-co.co.uk](mailto:sales@bag-co.co.uk)

Any changes or delays to this purchase order to be communicated to us immediately.

**Product Ref:** PP-ED17  
**Supplier Ref:** B1322



**Required Delivery Date:**  
 06/03/2019

Dartford A4 zipped conference folder - BLACK  
 Budget imitation leather A4 folder  
 Made from lightly grained PVC  
 USB holder  
 20 page A4 lined pad included  
 (Accessories not included)  
 The quoted price includes: Printed 1 colour on the front

Dimensions: 330 x 240 x 20mm  
 Print area: 170 x 130mm

**Colours Available:**  
 Black

**Packaging:**  
 Bulk packed - 20 pieces per carton

Carriage costs on larger quantities can be reduced if the consignment can be sent on Pallets - POA

	50	Total
Unit Cost	£4.850	£242.50
Origination per col / position	£25.000	£25.00
Next Day Carriage	£14.000	£14.00
Total		£281.50
VAT		£56.30
Grand Total		£337.80

**Delivery Address:**

FAO: Glen Norris  
 BDO  
 150 Aldersgate Street  
 London  
 EC1A 4AB

Delay to promised delivery dates is not acceptable.

Terms: 30 days from date of invoice: All goods remain the property of Everything Corporate until paid for in full.

Vat No: 217 4671 62 | Company Reg. No. 1275517