

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Marie Ellis  
Planday  
Lower Ground Floor  
WeWork 26 Hatton Garden  
EC1N 8BR  
United Kingdom

## Purchase Order

**Purchase Order No.** 3380-4758  
**Date** 18/02/2019  
**Delivery Date** 18/02/2019

**Account Manager** Amy Blackwell  
**Telephone** 0330 043 2797 ext 2 / 07789 000 167  
**E-mail** ManicAmy@Manic-Merchandise.com

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8809	Leybourne 5oz Cotton Shopper Tote Bag In Natural. Printed 1 colour to one side (Black). 5oz (140gsm) Cotton Shopper Tote Bag with Long Handles.	250	0.60	150.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	12.00	12.00
Subtotal				187.00
VAT 20%				37.40
Total				224.40

**Reference** Please note our PO number: "3380-4758", and quote it on your invoices.  
Failure to do this could well result in delayed payment.