



Purchase Order

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Christopher McLaughlan
Renfrewshire Council
5a High Street
Paisley
Renfrewshire
PA1 2AE
United Kingdom

Purchase Order No. 21093-28707

Date 18/02/2019

Delivery date 18/02/2019

Account Manager Theresa Richardson

E-mail theresa@orbgroup.co.uk

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
B2531	SWALE DOCUMENT BAG in Black. Printed 1 colour 1 position. REACH Compliant Zip Document Bag. Made From 300x250d Polyester. Minimum Quantity: 50.	20	2.95	59.00
ORIGINATION	Origination	1	25.00	25.00
Carriage	Carriage	1	10.00	10.00
B1321	DARTFORD A4 CONFERENCE FOLDER in Black. Lightly Grained PU. Reach Compliant. Complete with USB Holder & 20 Page Recycled Paper Note Pad. Minimum Quantity: 50.	30	4.57	137.10
ORIGINATION	Origination	1	25.00	25.00
Carriage	Carriage	1	12.00	12.00
			Total	268.10

Reference Please note our PO number: "21093-28707", and quote it on your invoices.
Failure to do this could well result in delayed payment.