## Purchase Order



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**Supplier Address** 

Hayley Clark Bagco Ltd

Unit 3, Churchill Court

Hortons Way Westerham

TN16 1BT United Kingdom

Purchase Order No.

**Delivery Address** 

Katerina Josifoska Crown Agents (PP)

7th Floor

Blue Fin Building 110 Southwark Street

London SE1 OSU

United Kingdom

13060-18443

07/02/2019

18/02/2019 \*\* NO FAIL \*\*

Order Administrator Telephone

E-mail

Martin Travell

+44-1376-574683

martin@premierpandp.com

Dear Hayley,

**Delivery date** 

Date

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Bickley Exhibition Bag In Black.	100	3.35	335.00

Printed 1 colour (white) to 1 position with Crown Agents artwork.

600D REACH Compliant Polyester. Features Zip Front Pocket, Carry Handle & Shoulder

Strap.

Bulk packed and delivered.

Please send PDF proof ASAP.

NO FAIL DELIVERY 18/02/19 - As agreed with Mel

Box Label:

Company: Crown Agents FAO: Katerina Josifoska

Product: Bickley Exhibition Bag In Black.

Quantity: 100

Box of (please detail):

PREMIER PRINT AND PROMOTIONS LTD

Origination	1	0.00	0.00
Carriage	1	16.00	16.00

 Subtotal
 351.00

 VAT 20%
 70.20

 Total
 421.20

Our Reference

Please note our PO number: "13060-18443", and quote it on your invoices.

Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on +44-1376-574683 or email martin@premierpandp.com to advise:

- 1) Final Quantity Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed i.e. how many boxes and/or pallets
- 3) Expected Delivery Date