

Purchase Order

Supplier Address

Hayley Clark
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Daniel Perry
West Bromwich Children's Centre
160 Beeches Road
West Bromwich
West Midlands
B70 6HQ
United Kingdom

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Purchase Order No. 13034-18439

Date 07/02/2019

Delivery date 15/02/2019

Order Administrator
E-mail

Maddy Fountain
maddy@premierpandp.com

Dear Hayley,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Rainham 6 Can Cooler Bag	500	1.16	580.00
Printed 1 colour (white) to 1 position as per Sandwell artwork Split between 5 bag colours: x 100 - Navy Blue, Purple, Green, Red, Cyan Blue Bulk packed and delivered.			

Please send a PDF proof for approval ASAP.

Box Labels:

Company Name: Sandwell Council

Reference: 915135

Product: Rainham 6 Can Cooler

Qty: 500

Box 1 of (supplier to fill out)

Premier Print & Promotions

Origination	1	25.00	25.00
Carriage	1	14.00	14.00

Subtotal	619.00
VAT 20%	123.80
Total	742.80

Our Reference

Please note our PO number: "13034-18439", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email maddy@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date