

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Natasha Carr
Split Delivery Address Supplied Separately
United Kingdom

Purchase Order

Purchase Order No. 24426-36783
Date 06/02/2019
Delivery date 19/02/2019

Account Manager Allison Evans
E-mail Allison@roantree.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
B8891-99	Sandgate 7oz Cotton Canvas Shopper Tote Bag with long handles Bags available in a range of colours including Black / Grey / White. Printed 3 colours to 1 side with Prestige Venues artwork and strapline below Lead time: 10 working days from PDF proof approval Split Delivery (500 to London / 500 to Edinburgh)	1000	£ 1.71	£ 1,710.00
Origination	Origination	1	£ 45.00	£ 45.00
Carriage	Carriage to London (500 Bags)	1	£ 24.00	£ 24.00
Carriage	Carriage to Edinburgh (500 Bags)	1	£ 24.00	£ 24.00
Total				£ 1,803.00

Reference Please note our PO number: "24426-36783", and quote it on your invoices. Failure to do this could well result in delayed payment.

Delivery Date Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.

POD Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.

File Copy Please provide a file copy to Roantree of all items produced.

Quantity Please ensure there are no under's or over's unless agreed with Roantree.