



# PURCHASE ORDER

**PO No.****JBPO10631A**

P.Order Date

28 January 2019

Coordinator

E.Mail

**DELIVERY  
DATE:****DELIVERY ADDRESS:**

Graham Campbell

Renfrewshire Council - Organisational Development

Principal HR &amp; OD Advisor

Finance &amp; Resources

LGF

Paisley, Renfrewshire PA1 1TS

United Kingdom

Nigel Pearce

Bagco Ltd

Unit 3, Churchill Court

Hortons Way

Westerham, Kent TN16 1BT

UK

Ref No.	Description	Quantity	Unit Price	Total Price
	Leaders A4 Zipped conference folder Printed 1 Colour in 1 Position	100	£4.50	£450.00
Origination01	ORIGINATION - Printing Screen. Per Colour Printed.	1	£17.00	£17.00
	Aspire A4 Zipped conference folder Printed 1 Colour in 1 Position	100	£4.50	£450.00
Origination01	ORIGINATION - Printing Screen. Per Colour Printed.	1	£17.00	£17.00
Carriage1	CARRIAGE - To One UK Address.	1	£38.00	£38.00

**IMPORTANT NOTES:****Plain Packaging to be Used for All Deliveries.**

Please Use Delivery Notes Supplied by Us.

Copy of Delivery Note to be Sent to Us on Despatch.

Please Provide File Copy of Job for Our Records.

**TOTAL (Excl. VAT)****£972.00****VAT**

£170.10

**TOTAL****£1142.10****PROOF DETAILS:** Proof PDF by E.Mail**PROOF DUE:****SPECIAL INSTRUCTIONS:**