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Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Carla Brennan
The Grand Harbour Hotel
West Quay Road
Southampton
SO15 1AG
United Kingdom

Purchase Order

Purchase Order No. 31508-32220

Date 23/01/2019

Delivery Date 30/01/2019 ** NO FAIL **

Account Manager Lauren McKenna
E-mail lauren@proad.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N1311-7	New Larkfield A5 Soft Feel Note Book. A5 Note Book Made From Soft Feel PVC. Supplied with Elastic Pen-Loop, Wider Elastic Closure, Card Pocket & 100 x Sheet 200 Pages of Lined 70gsm Paper. Various Colours Available. Express Delivery: 30/01/2019 no fail	150	1.55	232.50
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	22.00	22.00
Subtotal				279.50
VAT 20%				55.90
Total				335.40



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



Purchase Order No. 31508-32220

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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "31508-32220", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Lauren McKenna



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Express Solutions



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