

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Kirsty Akrell
Working For Health
The Enterprise Centre
Hull University
Kingston upon Hull
HU6 7RX
United Kingdom

Purchase Order

Purchase Order No. 31646
Date 22/01/2019
Delivery date 08/02/2019

Account Manager David Reid
Telephone +44-1482-631722
E-mail david@promobox.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
N9311	Birchley A5 Notebook Full colour print to the front cover	100	1.68	168.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	16.00	16.00
Subtotal				209.00
VAT 20%				41.80
Total				250.80

Reference Please note our PO number: "31646", and quote it on your invoices.
Failure to do this could well result in delayed payment.