



PROOF APPROVAL FORM

Please ensure that all details are correct before signing off this proof.

Please email back your approval to artwork@indigo-promotions.co.uk

Tel: 01606 871555 www.indigo-promotions.co.uk sales@indigo-promotions.co.uk

Product: 100 x Conference Folder - Navy

Order Ref: - TBC

Colours: - Full Colour

Pantone Colours: - N/A

Print Area: - 100mm x 100mm

Scale: - 40%

Outline boxes do not print

ARTWORK TO SCALE



Approved.....Yes.....No (Please Circle)

PROOF APPROVAL: Upon signing below, I agree that I have thoroughly reviewed this proof and have ensured it is error-free and has met my requirements for production.

Name in Print

Signed

Date

Amendments

Terms & conditions: We ask you to check the artwork very carefully and read the comments made. This is a representation of the approximate size, ratio and position of the artwork which may be altered or amended to improve printing quality. If you are happy with the proof please sign and return to us ASAP and will proceed with the order. Please check all information to be printed on each proof we send you as we cannot accept responsibility for any errors incurred that are present on this proof to final print. Please note any amendments and delays in approving this proof will extend lead times. Any artwork/proof changes after the 2nd proof will incur a charge of £45.